



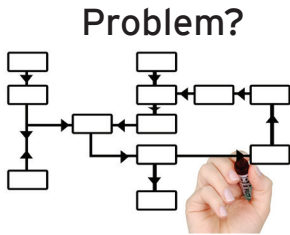
# Risk Management Framework

Easy English



Aspect knows that there are risks that could cause problems with its work and the organisation. Aspect makes sure that it can continue to do the work that is important to Aspect by finding any risks early and making plans. The plans tell Aspect:

## ↓ RISK



- how to make the problem less likely to happen,

- how to make sure the problem is something Aspect can handle,



- what to do if the problem happens,



- how to make things better for Aspect and the people important to Aspect.



Aspect makes these plans by thinking about what could happen, how possible it is that it will happen and what can effect Aspect. These plans are checked regularly to see how they are going and if they can be improved. They help Aspect to look at ways to be ready for the future, find ways to improve and learn about opportunities to try new things.

Aspect's Risk Management Framework has plans in different situations for three types of risk:

**1 Corporate risk**

**2 Project risk**

**3 Local risk**



## Corporate risk

Corporate Risks are risks to the whole of the organisation.

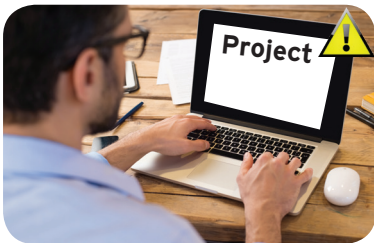


Aspect's Board is in charge of making sure Aspect does a good job of managing these risks. They use a team of people called the Board Audit & Risk Committee to regularly check this.



A team of people made up from the different parts of Aspect, called the Corporate Risk Management Committee, are responsible for finding these risks and making the plans to handle them.

## Project risk



Project risks are risks that would affect projects happening anywhere in Aspect. Aspect's Board and senior staff think about these risks every time they do a project. The senior person in charge of the project is responsible for finding these risks and making the plan to manage these risks.

## Local risk



Local risks are risks that affect just one part of Aspect. The manager in charge of that part of Aspect is responsible for finding these risks and making the plan to manage these risks.



All Aspect managers and staff are responsible for knowing if there are risks in their everyday work, and following the plans for them. Aspect has things that support our managers to find and manage local risks, including:





- feedback & complaints processes;



- plans that help staff to work with people safely to live a good life;



- workplace health & safety and what to do if someone is hurt at work;

Rules



- reporting how Aspect is following the rules;



- checks that Aspect is doing a good job, by people from inside and outside of Aspect;



- projects that improve the way Aspect works; and



- sharing ideas from people inside & outside of Aspect.

This document was adapted from the Aspect Risk Management Framework Policy that can be found on the Aspect website at [www.autismspectrum.org.au](http://www.autismspectrum.org.au).

This document was developed in consultation with a variety of individuals throughout Aspect.

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