



Financial Integrity

Easy English



Aspect is a charity that can receive gifts that are tax deductible. Aspect must look after its money so that it can provide its services to students / participants and their families. Aspect has to have enough money to support what it does now and what it wants to do in the future.

Budget	
Planned	Actual
\$	\$
\$	\$

Aspect has a high standard of how it gets, manages and uses money. Staff have to follow rules when spending Aspect's money to buy goods and services for the organisation.



It is important to manage the money honestly so that the people who give money to Aspect know their money is being well spent.



Aspect works to make sure it has money in the bank so that it can keep providing good services. Aspect tries to grow its money so that it has money to achieve its plans while still being able to pay its bills.



Aspect needs equipment to provide good services which is bought, kept, checked and sold as needed. Aspect follows the law about how to do this.



Aspect gets support from the community, such as being given donations. Aspect staff and others who raise money for Aspect have to behave properly.



To make sure that it is known to be honest, Aspect may refuse to be given some gifts. Aspect will not take gifts that:



- break the law.



- do not reflect Aspect's values.



- are risky for Aspect, like a gift that still has money owing on it.



Aspect does not want to be involved with the cigarette (smoking) industry and won't take gifts from this industry.



Aspect will make sure that gifts given by people when they die, as part of their Will, are used as they wished.



Aspect does not allow fraud and corruption. It has standards and rules to make sure that its money is used correctly. It reports all spending and budgets to the Aspect Board and committees.



Aspect makes an annual financial report that shows how we manage our money available to all people on its website.

This document was adapted from the Aspect Financial Integrity Policy that can be found on the Aspect website at www.autismspectrum.org.au.

This document was developed in consultation with a variety of individuals throughout Aspect.

Should you need support to understand Aspect's written information in a language other than English, please call TIS on 131 450 to request an interpreter in your preferred language, and ask for Autism Spectrum Australia (1800 277 328).