



# Corporate Governance Policy

Easy Read version



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# About this policy



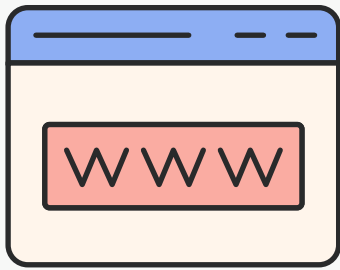
This policy is from Aspect Australia. We give services that support Autistic people.



This is an Easy Read summary of our Corporate Governance Policy.



Summary means we only include our most important ideas.

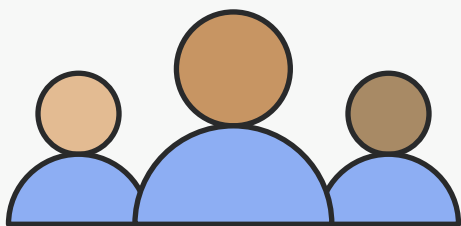


You can read the full version of this policy on the [Aspect website](#).



You can find our contact information on page 14 at the end of this guide.

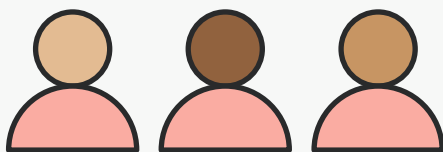
# Our Board and Advisory Council



Our Board are the leaders at Aspect.



Our Board are a group of people who make important decisions about our organisation.



Our Board gets support from our Advisory Council.



Our Advisory Council is a group of Autistic adults who give advice that helps our organisation run well.



It is important for our Board to get advice from Autistic people with lived experience.



Lived experience means you know what it is like to be Autistic.

# About our Governance Framework



Our Governance Framework is a set of rules that say how we must do things.



There are also laws we must follow.



These rules are written in documents.



The documents are called governance documents.

# About each governance document



Each governance document has different rules and laws that we must follow.



Our Constitution and the Regulations of Aspect say:

- what our purpose is
- how we must work as a charity organisation
- how our members can be involved in the organisation. For example, members can choose to be part of our Board

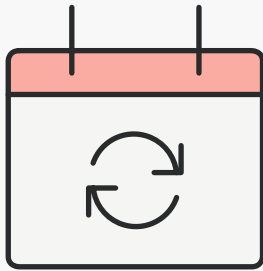




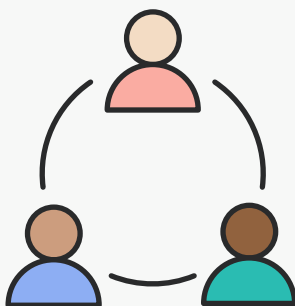
Our members are people who support Aspect.



Our Constitution is approved by our members, and the Regulations of Aspect is approved by our Board.

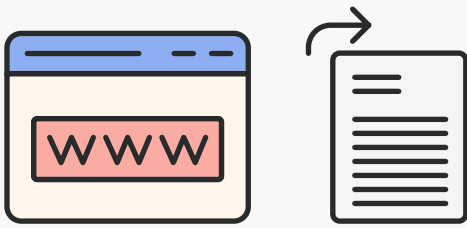


Each year, we make a report about how our organisation is working.

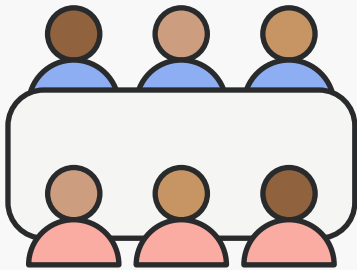


There is a meeting our members can attend if they want to:

- be involved in making decisions about Aspect
- get a copy of the report.

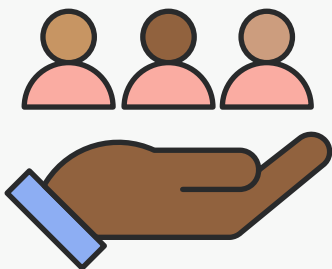


Our members can also read the report on our website or ask us to send them a copy of it.



The Aspect Board Charter says:

- what our Board are responsible for
- how our Board should work and what their role is in the organisation.



The Aspect Board Code of Conduct says:

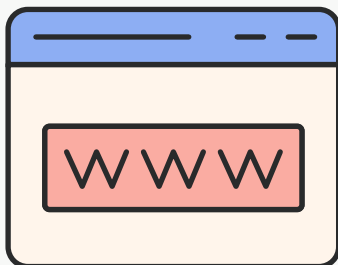
- how our Board must behave
- the ethics our Board must follow. Ethics means to do the right thing.



We base our Code of Conduct on what the law says organisations must do.



The Aspect Board Code of Conduct and Board Charter get checked and approved by our members and people on our Board.

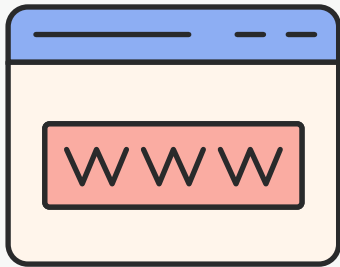


You can read the Aspect Board Code of Conduct and Board Charter on our website.



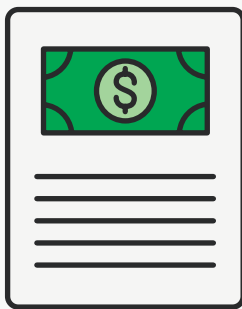
The Aspect Policy Framework  
is all the different documents  
about our policies. It says:

- how it can help our staff work and make decisions
- how we use evidence when we work and give our services
- information about all the laws we must follow so we can give our services.



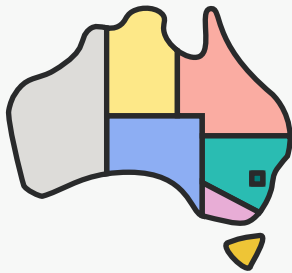
You can read Easy English and  
Easy Read versions of our policy  
documents on our website.

# Governance reporting

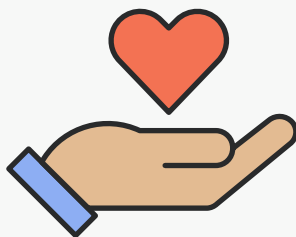


Governance reporting means there is a rule that says we must make reports about things like:

- how much money we get given
- how we use our money
- how we are following other rules.

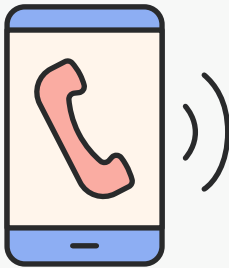


Different governments in Australia make the rule.



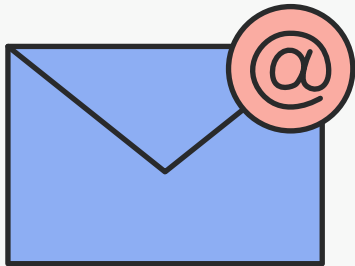
The rule is for charity organisations like ours.

# Contact information



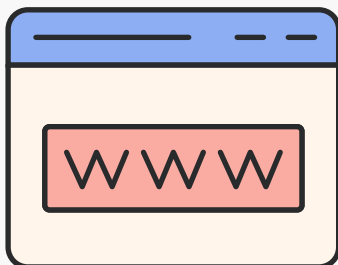
## Call us

1800 277 328



## Email us

[customerservice@autismspectrum.org.au](mailto:customerservice@autismspectrum.org.au)



## Visit our website

[aspect.org.au](http://aspect.org.au)



## Use the Translating and Interpreting Service (TIS)

Call 131 450 and ask to speak to Aspect on 1800 277 328.



## Use the National Relay Service (NRS)

Visit the [National Relay Service website](https://www.nationalrelayservice.gov.au).

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