



Aspect  
Support  
Coordination

*a different brilliant<sup>®</sup>*



# Fees guide

Effective July 1, 2023  
to June 30, 2024

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## **Autism Spectrum Australia (Aspect)**

PO Box 697  
Chatswood, NSW 2057

[www.autismspectrum.org.au](http://www.autismspectrum.org.au)

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ABN 12 000 637 26

# Aspect is a registered NDIS service provider.

For information on what being a registered provider means, please visit the [NDIS commission website](#).

**The supports provided by Aspect Support Coordination belong to the following NDIS Registration Groups:**

- **Assistance In Coordinating Or Managing Life Stages, Transitions And Supports** (Group **106**)
- **Support Coordination** (Group **132**)

Each registration group includes

- a number of support services, with a rate for each service priced separately by the NDIS.
- a support purpose of **Core** or **Capacity Building**.

Our fees vary in accordance with the NDIS price guide which can be viewed at:

<https://www.ndis.gov.au/providers/price-guides-and-information>

# NDIS fees

Face to face & tele supports

## ASSISTANCE IN COORDINATING OR MANAGING LIFE STAGES, TRANSITIONS AND SUPPORTS

106

SUPPORT CATEGORY: **Support Coordination**

SUPPORT PURPOSE: **Capacity Building**

Support item	Pricing (per hour)		
	Non remote locations MMM 1-5	Remote locations MMM 6	Very remote locations MMM 7
<b>Level 2: Coordination of supports</b> 07_002_0106_8_3	<b>\$ 100.14</b>	<b>\$ 140.19</b>	<b>\$ 150.21</b>

## SUPPORT COORDINATION

132

SUPPORT CATEGORY: **Support Coordination**

SUPPORT PURPOSE: **Capacity Building**

Support item	Pricing (per hour)		
	Non remote locations MMM 1-5	Remote locations MMM 6	Very remote locations MMM 7
<b>Level 3: Specialist Support Coordination</b> 07_004_0132_8_3	<b>\$ 190.54</b>	<b>\$ 266.75</b>	<b>\$ 285.80</b>

# NDIS fees for indirect supports

Indirect supports charged at agreed NDIS hourly rate

<b>Report writing</b>	Completion of NDIS report
<b>Equipment – prescription, research, assessment, devices</b>	Research and preparation of additional assessments, devices and any further research specific to the participant.
<b>Resource development</b>	Development of resources for the participant.
<b>Case notes</b>	Completion of progress notes and updates to Individual Support Plan
<b>Phone calls</b>	Communication with participant, parents, medical, education, NDIS, other allied health professionals and Aspect staff
<b>Paperwork, forms, letters, emails</b>	Completion of paperwork and written communication with other agencies or medical professionals
<b>Meetings and collaboration</b>	Meetings and collaboration with other professional(s) involved in working with the participant (parents, medical, education, NDIS, other allied health professionals and other Aspect Therapy staff)

# User guidelines

## How we charge for travel time



**In line with NDIS Price Arrangements and Pricing Limits, Aspect claims the costs associated with travel for each appointment when a staff travels to home, school or other community locations.**

This can include travel time, and other costs such as a kilometric reimbursement, tolls and parking.

- **30 minutes** of travel per session in MMM 1 to 3 areas;
- **60 minutes** of travel per session in MMM 4 to 7 areas.

Where a staff member is traveling less than 30 or 60 minutes, rates will be adjusted accordingly:

**travel charges are negotiated as part of the Service Agreement.**

The relevant MMM classification is the classification of the area in which the participant lives.

Check the MMM map at <http://www.doctorconnect.gov.au/internet/otd/publishing.nsf/Content/locator>

# User guidelines

## Payment terms

**For Self-Managed, Plan-Managed and Fee for Service participants, payment is due within 7 days of receiving an invoice.**



If payment is not received after 21 days from invoice date, all services provided to you may be suspended. \*

\* Please Note: If your account remains unresolved for more than 28 days from invoice date, we reserve the right to refer the matter to a collection agency.

Please note this may impact your credit rating and incur additional costs.

## Goods and Services Tax (GST)

For the purposes of GST legislation, the Parties confirm that: "A supply of supports under a service agreement is a supply of one or more of the reasonable and necessary supports specified in the statement included, under subsection 33(2) of the National Disability Insurance Scheme Act 2013 (NDIS Act), in the participant's NDIS plan currently in effect under section 37 of the NDIS Act."

## Cancellations fees



**Aspect claims 100% of the agreed fee for appointment cancellations received at short notice.**

A cancellation is a short notice cancellation when the participant:

- **does not show up for a scheduled support within a reasonable time, or is not present at the agreed place and within a reasonable time when Aspect is travelling to deliver the support;**
- **has given less than seven (7) clear days' notice for a support.**

Short notice cancellation claims are discussed and noted in the service agreement.

**Aspect is committed to the delivery of our supports and there is no charges incurred for appointments cancelled by us.**

In the unlikely event your appointment needs to be rescheduled or cancelled by us, or in the event of extreme weather conditions, including fires and flooding, we will work with you to find a suitable alternative, taking into consideration your individual needs and goals.

# About Support Coordination

## What a Support Coordinator does

**NDIS Support Coordination is funded in the NDIS Plan and assists with understanding and implementing your supports.**

**Our Support Coordinators help you choose and manage supports services (including services not delivered by Aspect).**

We work with you to ensure a mix of supports are used to increase your capacity to maintain relationships, manage service delivery tasks, live more independently and be included in your community.

**For complex situations requiring a higher level of support coordination, you may need a specialist Support Coordinator.**

A specialist Support Coordinator assists you to manage challenges in your support environment and ensure you receive a consistent delivery of service.

**Our support coordinators assist you with**

- **Understanding your NDIS plan, budget and funding**
- **Maximising your plan, so you get the most out of your funded supports**
- **Connecting you and negotiating with service providers**
- **Helping you access your local community**
- **Coordinating your supports**
- **Ensuring you receive supports as per your service agreement**
- **Planning ahead**





# About Support Coordination

## How we manage conflicts of interest

**Our Support Coordinators help you choose and refer you to the best possible service, even when it is not an Aspect service.**

Aspect offers Support Coordination as well as a wide range of other supports under the NDIS. Other service providers may offer similar supports to Aspect. There are many other registered support coordinators under the NDIS and they are listed on the NDIS website.

Even if you choose Aspect for Support Coordination, you do not have to use any of Aspect's other supports.

**Which provider you decide to work with is always your choice.**

**We follow a rigorous process to make sure you receive fully transparent advice about all your options.**

In the first meeting, your Support Coordinator will provide information about

- **a range of services available that can support you to reach your goals, including relevant supports outside of Aspect**
- **how you can change service provider**
- **how you can access Aspect's feedback and complaints**



We thank you  
for taking the time to read this guide and  
we look forward to working with you...