



Aspect Employment

Fees

Effective July 1, 2022
to June 30, 2023

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ABN 12 000 637 26

User guidelines

Aspect is
a registered provider
of support services to
NDIS participants.

Aspect Employment offers supports in the following Registration Groups:

- **Assistance to Access and Maintain Employment or Higher Education** (Group **102**)
- **Assistance In Coordinating Or Managing Life Stages, Transitions And Supports** (Group **106**)
- **Therapeutic Supports** (Group **128**)
- **Specialised Supported Employment** (Group **133**)

Each Group has

- a number of support services and the rate for each is priced separately by the NDIS.
- a support purpose of **Core** or **Capacity Building**.

Please note: fees will vary in accordance with changes and adjustments to the NDIS prices. The fees in this guide are based on the NDIS Price Guide and the NDIS Support Catalogue, which you can view at: <https://www.ndis.gov.au/providers/price-guides-and-information>

User guidelines

Location pricing models

The pricing models are determined by the Modified Monash Model (MMM) (please refer to NDIS' Price Guide for further information).

Aspect Employment charges based on the location of the therapist when they are delivering supports. There are different pricing limits for remote locations and very remote locations.

Goods and Services Tax (GST)

For the purposes of GST legislation, the Parties confirm that: *"A supply of supports under a service agreement is a supply of one or more of the reasonable and necessary supports specified in the statement included, under subsection 33(2) of the National Disability Insurance Scheme Act 2013 (NDIS Act), in the participant's NDIS plan currently in effect under section 37 of the NDIS Act."*



Temporary Transition Payment (TTP)

Aspect Employment Services applies conditional loading called a **Temporary Transition Payment (TTP)** for certain support items.

The letters **TTP** appear in the relevant support items pricing description.

User guidelines

Cancellations



Aspect claims 100% of the agreed fee for appointment cancellations received at short notice.

A cancellation is considered **short notice** when the participant:

- **does not show up for a scheduled support within a reasonable time, or is not present at the agreed place and within a reasonable time when Aspect is travelling to deliver the support;**
- **has given less than seven (7) clear days' notice for a support.**

Short notice cancellation claims will be discussed and noted in your service agreement.

Aspect will attempt to reschedule or discuss other supports that can be provided to you in the agreed service appointment time.

Aspect is committed to delivering our supports. There are no charges incurred for appointments cancelled by Aspect.

In the unlikely event we need to reschedule or cancel your appointment, we will notify you as soon as possible and work with you to find a suitable alternative, taking into consideration your individual needs and goals.

User guidelines

How we charge for travel



In line with NDIS Price Arrangements and Pricing Limits, Aspect claims the costs associated with travel for each appointment when a staff travels to home, school or other community locations.

This can include travel time, and other costs such as kilometric reimbursement, tolls and parking.

- **30 minutes** of travel per session in MMM 1 to 3 areas;
- **60 minutes** of travel per session in MMM 4 to 7 areas.

Where a staff member is traveling less than 30 or 60 minutes, rates will be adjusted accordingly: **travel charges are negotiated as part of the Service Agreement.**

The relevant MMM classification is the classification of the area in which the participant lives.

Check the MMM map at <http://www.doctorconnect.gov.au/internet/otd/publishing.nsf/Content/locator>

Face to face supports

NDIS Fees

ASSISTANCE TO ACCESS AND MAINTAIN EMPLOYMENT OR HIGHER EDUCATION 102			
SUPPORT CATEGORY: Finding and keeping a job			
SUPPORT PURPOSE: Capacity Building			
Support item	Pricing		
	Non-Remote locations MMM 1-5	Remote locations MMM 6	Very remote locations MMM 7
Employment Support 10_016_0102_5_3	\$ 70.87 per hour	\$ 99.22 per hour	\$ 106.31 per hour
School Leaver Employment Support 10_021_0102_5_3	\$ 70.87 per hour	\$ 99.22 per hour	\$ 106.31 per hour
	\$ 370 per day		

ASSISTANCE TO ACCESS AND MAINTAIN EMPLOYMENT OR HIGHER EDUCATION 102			
SUPPORT CATEGORY: Improved Learning			
SUPPORT PURPOSE: Capacity Building			
Support item	Pricing (per hour)		
	Non-Remote locations MMM 1-5	Remote locations MMM 6	Very remote locations MMM 7
Transition Through School And To Further Education 13_030_0102_4_3	\$ 70.87	\$ 99.22	\$ 106.31

Face to face supports

NDIS Fees

SPECIALISED SUPPORTED EMPLOYMENT 133			
SUPPORT CATEGORY: Assistance with Social and Community Participation			
SUPPORT PURPOSE: Core			
Support item	Pricing (per hour)		
	Non-Remote locations MMM 1-5	Remote locations MMM 6	Very remote locations MMM 7
Supports in Employment - Weekday Daytime - TTP 04_801_0133_5_1_T	\$ 64.04	\$ 89.66	\$ 96.06

WORKPLACE ASSISTANCE 133			
SUPPORT CATEGORY: Finding and keeping a job			
SUPPORT PURPOSE: Capacity Building			
Support item	Pricing (per hour)		
	Non-Remote locations MMM 1-5	Remote locations MMM 6	Very remote locations MMM 7
Employment Support - Weekday Daytime - TTP 10_016_0102_5_3	\$ 70.87	\$ 99.22	\$ 106.31

Face to face supports

NDIS Fees

ASSISTANCE IN COORDINATING OR MANAGING LIFE STAGES, TRANSITIONS AND SUPPORTS

106

SUPPORT CATEGORY: **Increased Social and Community Participation**

SUPPORT PURPOSE: **Capacity Building**

Support item	Pricing (per hour)		
	Non-Remote locations MMM 1-5	Remote locations MMM 6	Very remote locations MMM 7
Life Transition Planning Including Mentoring, Peer-Support And Individual Skill Development 09_006_0106_6_3	\$ 70.87	\$ 99.22	\$ 106.31

THERAPEUTIC SUPPORTS

128

SUPPORT CATEGORY: **Finding and Keeping a Job**

SUPPORT PURPOSE: **Capacity Building**

Support item	Pricing (per hour)		
	Non-Remote locations MMM 1-5	Remote locations MMM 6	Very remote locations MMM 7
Employment Related Assessment And Counselling 10_011_0128_5_3	\$ 193.99	\$ 271.59	\$ 290.99

Indirect supports

NDIS Fees

Support item	Description	Fee
Report writing	Aspect completes NDIS reports/assessment report.	Agreed hourly rate
Individual Support Plans	Completion of Individual Support Plan and Five Point Star.	Agreed hourly rate
Equipment - prescription, research, assessment, devices	Aspect researches and prepares additional assessments, devices and any further research specific to the participant.	Agreed hourly rate
Resource Development	Aspect develops and completes resources for the participant.	Agreed hourly rate
Administration Case notes Updating ISP	Aspect completes progress notes and updates Individual Support Plan after the appointment.	Agreed hourly rate
Phone calls	The call can be with parents, medical, education, NDIS, other allied health professionals and Aspect staff.	Agreed hourly rate
Paperwork, forms, letters, emails to agencies or medical professionals	Aspect completes paperwork/forms/letters/emails.	Agreed hourly rate
Meetings Collaboration	Aspect is present with other professional(s) involved in working with the participant; this can be with parents, medical, education, NDIS, other allied health professionals and other Aspect staff.	Agreed hourly rate

Indirect supports

Non-NDIS Fees

Support item	Description	Fee for Service
School leavers Employment Program	Capacity building support for students transitioning from school to employment, the programs are available during the final months at school and continue post school exit. The supports are designed to plan and implement a pathway to inclusive employment, focusing on capacity building for goal achievement.	\$ 370 per day
Individual Employment support	This support item provides workplace assistance that enables a participant to successfully obtain or retain employment in the open or supported labour market.	\$ 70.87 per hour
Workshops and Training	This is a capacity building support facilitated through workshops and training programs to assist participants to gain further skills to successfully engage in employment.	\$ 193.99 per hour
Individual assessment with employee	This support item involves an individual assessment with the participant to further understand their education, training, skills, and interests prior to exploring the labour market.	\$ 193.99 per hour

Frequently Asked Questions

I don't have NDIS funding... Can I still access your supports?

Yes, you can access any of the supports listed in the Aspect Employment Fees guide. You will be invoiced directly for these services.

Why do I have to pay for reports or administration with my NDIS funding?

At Aspect, we believe a team oriented, holistic approach has greater benefits now and in the longer term for our clients. This is a core part of our philosophy and we are committed to it. To achieve the best possible outcomes for our families and carers, we often need to collaborate with other parties.

There are many things we do 'behind the scenes' to maintain our person-centred, family-focused approach, deliver best practice and meet NDIS service compliance requirements. Some of these requirements include completing reports on behalf of our participants.

What happens if I cancel an appointment?

Cancellation rates apply if you cancel an appointment less than 7 days prior to the agreed meeting time, or if you are not present at the agreed meeting time. Aspect Employment claims 100% of the service fee for short notice cancellations. The short notice details are outlined in your service agreement.

Frequently Asked Questions

If we give you all of our funding package, can we have a discount?

Unfortunately we cannot offer a discount as we are not paid in advance by the NDIA, and only claim funding after an appointment has been delivered. Aspect Employment does not earn any additional income or manage your funds in a way that can be returned to you as a discount.

If you don't need to travel far to see us, do we still need to pay for travel?

We take into account travel time to your appointment, not travel distance. As a NDIS provider, our prices are in line with the NDIS travel guidelines. All travel is negotiated as part of the service agreement.

What happens if I cancel an appointment?

If you cancel an appointment less than 7 days prior to the agreed meeting time, or if you are not present at the agreed meeting time, cancellations rates apply. Aspect Employment Services claims 100% of the fee for short notice cancellations. The short notice details are outlined in your service agreement.

Frequently Asked Questions

How do I pay? Will I be able to keep track of the use of my funding?

All information related to your NDIS funding can be accessed through the NDIS portal. This includes statements for services provided. Further information on the NDIS portal is outlined in your Service Agreement. You are invoiced directly by Aspect for all fee-for-service non-NDIS services.

Could we choose not to pay for a certain part of the support (for example, an assessment report or correspondence with other service providers)?

Under the NDIS, you have choice and control over service provision. Aspect Employment will work with you to determine the best possible plan to meet your needs.

The details of the plan are outlined in your service agreement, which acts as a future NDIS planning tool. Aspect Employment will often collaborate with other providers to consistently deliver best practice and maintain NDIS requirements. We strongly encourage you to support the NDIS related service activities.

What happens to my funds if I decide to change service providers?

Aspect sends an invoice once we have completed a session with you. If you choose to stop working with us at any time, we will release the remaining funds from the NDIS portal.

These funds are then available for you to use with any another provider.



We thank you
for taking the time to
read this guide and
we look forward to
working with you...